

Risk Assessment Summary for Parents and Students 8th June 2020

The following is a summary for parents of the current Risk Assessment used by SJCHS.

The page numbers correspond to the pages in the Kym Allan Risk Assessment 19.5.2020 which cover the points in further details.

The Risk Assessment covers all the details below in further detail.

	Summary Point	Page Reference to Risk Ass	Actions
Symptoms			
1.	Any person developing a new continual cough, a temp exceeding 37.8 or loss of taste or smell must not come into school. If these symptoms appear in school, the student or member of staff will be sent home.	Page 1	Letter home to parents and students. Notices.
2.	Testing. Parents can access testing via NHS 111 online	Page 1	
3.	Students who become unwell at school will be sent home and parents called to collect. They will be isolated until pick up and use a designated toilet. Parents will be asked to wait in the yard and call us to say they are ready to pick up their child.	Page 2	
4.	If an unwell student needs direct personal care, staff will wear PPE.	Page 2	
5.	If the student tests negative, they can return to school after having followed all guidance.	Page 3	
6.	If the student tests positive, the school will take advice but most likely will close.	Page 4	
7.	The school will track the R rate and ensure that the latest advice is followed.		
Conditions			
8.	Any person considered extremely clinically vulnerable and shielding should continue to shield and will not be expected to attend.		
9.	Any child of a person who is extremely clinically vulnerable sentence the decision is up to the family.	Page 2	
10.	Any person considered to be clinically vulnerable i.e. has an underlying health condition can attend if they choose to do so.	Page 1	
11.	Students who live with someone who is clinically vulnerable may attend if they choose to do so.	Page 2	
Visitors			
12.	No visitors will be permitted into school without an appointment. We will not have any visitors in school whilst students are in the building unless in an emergency.	Page	
Arrival and in the building			
13.	Students will be required to social distance whilst in school. We cannot guarantee that all students will be perfectly distanced but students who are unable to follow the code of conduct, including social distancing and phone use will be asked to leave and parents		

	will be contacted. A copy of the code of conduct will be produced in advance.		
14.	Students will be required to wash their hands before they leave their home and use the hand sanitisers on arrival.	Page 8	
15.	Students must maintain social distancing on arrival at school, in the queue to the classroom and on exiting the school.	Page 8	
16.	Students will be allocated to a group of 15. These groups will remain the same each week.	Page 9	
17.	Students will be informed of which entrance to use and where to queue.	Page 12	
18.	Students will not access any other parts of school other than the toilet.		
19.	All entrance and exit doors will be open to avoid handles being touched.	Page 14	
20.	Students must bring their own equipment and water bottles which must be full. Students must not leave any equipment behind when they leave. Water is not available in school.	Page 14	
21.	Students will not leave the classroom during the session although short breaks will be in place. Each student will have their own desk and will be required to remain at their desk. A code of conduct will be made available and explained to students. Copies will go home in advance.	Page 19	JK
22.	FSM students will be asked to complete an order form for a grab bag for their lunch.		
23.	Computer charging will not be permitted as student cannot get out of their space.		
Toilet Access			
24.	Students will be allocated toilets to use. These will be the toilets nearest the teaching space to avoid students moving around the building.		
25.	Toilet lids must be closed before flushing.	Page 8	
26.	Hand driers will be switched off and replaced with disposable towels.	Page 8	
Supervision			
27.	Students will be supervised on arrival and asked to queue maintaining social distancing. They will be guided to their desks in the learning space. They will be supervised on exit in the same way.		
28.	ELT Staff will be on duty whilst students are in the building. Our pastoral and Safeguarding team will also be in school.		
Support for Students and Attendance			
29.	Pastoral Staff and Learning Support Staff will be in school.		
30.	Students who have committed to come in and have not arrived will be called to check they are Ok.		
Arrangements for Key Worker and Vulnerable Students			
31.	Provision is available for Key Worker and Vulnerable at the same times as Year 10.		
32.	Cleaning: Of surfaces before and after sessions.		

33.	Safeguarding - Student absences to be followed up in the usual ways.		
34.	Fire Alarm - Follow the schools normal routines with suitable social distancing.		