

St Joseph's Catholic High School

Provider Access Policy

"Living, loving, learning – through Christ"



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REVIEW SHEET

The information in the table below details earlier versions of this document with a brief description of each review and how to distinguish amendments made since the previous version date (if any).

Version Number	Version Description	Date of Revision
1	Original	

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of providing information regarding the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-11 are entitled;

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure A provider wishing to request access should contact Miss P Jackson, Head of Careers, pj@st-josephs.cumbria.sch.uk

Please note that assemblies in the Autumn Term are not taking place. This situation may change.

Opportunities for access

Several events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers including:

	Autumn Term	Spring Term	Summer Term
Year 8			Assembly and tutor group opportunities
Year 9		Assembly and tutor group opportunities	World of Work Day opportunities
Year 10		Work experience preparation sessions	Assembly and tutor group opportunities
Year 11	Assembly and tutor group opportunities	Small group session and drop in session opportunities	

Please speak to our Head of Careers to identify

the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classroom or private meeting room available for discussion between the provider and students as appropriate to the activity. The school will also make available ICT equipment to support provider presentations. This will be discussed and agreed in advance with the Head of Careers or a member of their team. Providers are welcome to leave a copy of their prospectus or other course related material in our school library. Students have regular access to the library.