

SJCHS Online School Behaviour and Attendance Policy

Just like when you are in school, there are expectations of you and how you will engage with our online school and how we expect you to behave in 'live' lessons on Teams.

Online Expectations and Protocols

- All students must be appropriately dressed (i.e., like a non-uniform day) for live lessons.
- For live tutor, please turn your camera on when your named is called. We would prefer to see you for the whole session but that is Ok if you prefer not to.
- For live lessons, we would prefer to see you, but if you wish not to be on screen, that is OK.
- If possible, students should be in a shared area or living space, but If this is not possible, then bedroom doors should be left open.
- Parents may not join in the lesson, ask questions or interrupt.
- Headphones/headsets may be useful if others are present.
- Check who or what can be seen on camera or heard by the microphone – ensure no inappropriate activities or language can be seen or heard. Inform others around you that you are doing online schoolwork.
- Ensure that no personal data (other than your name) is on view.
- Staff running the session may turn the students' cameras and mics off when they are presenting.
- All activity in the session must be in line with normal acceptable behaviour within a classroom.
- For safeguarding purposes, the school will record the session. These recordings will not be shared publicly but may be reviewed by the school.

Behaviour

- If your teachers think you are not working hard enough or not submitting work, they will issue behaviour points in ClassCharts.
- COVID19 – Inadequate Work - will be used for work that does not meet the standard expected for you or the rest of the class.
- COVID 19 – No work submitted - will be used when your work has not been submitted.
- If you disrupt 'live' lessons on Teams your teachers will be able to remove you from the lesson. If this happens, they will log a behaviour point using COVID19 – Remote Disruption.

The sanctions will be:

- 1st disruption: you will be banned from 'live' lessons for the rest of the day and parents informed via email. You will need to work from resources on TEAMS only and no 'live' lessons.

- 2nd disruption: you will be banned from 'live' lessons for a week and parents informed via telephone. You will need to work from resources on TEAMS only and no 'live' lessons.
- 3rd disruption: you will have your school log in suspended and will complete remote learning using BBC Bitesize and Oak National Academy. Parents informed via telephone and reinforced by email including details for BBC Bitesize and Oak National Academy.

Rewards

- Teachers will use achievement points to reward students. Parents can also award achievement points.

Attendance

- From 11th January 2021 in Years 7-11, all student are expected to be in live tutor and follow their timetable unless they are completing Year 11 mock exams.
- Parents are expected to email attendance – Laura.Cross@sjchs.uk if their child is ill and unable to attend SJCHS Online School.