

November 2022

Dear Parent/Carer

Outstanding attendance is everyone's responsibility and is a crucial aspect of any child's school career. Here at St Joseph's Catholic High School, we are committed to maintaining high levels of attendance to ensure that students have the opportunity to achieve the very best outcomes.

We define regular attendance as attending school every day, arriving at school on time and attending every lesson. It is the parents' legal responsibility to ensure their child attends school regularly. We expect our students to achieve at least 97% attendance. We understand that on occasion illness cannot be helped, however, we want every student, and parent/carer, to work with us in helping to achieve this target.

If your child's attendance does fall below our target of 95% within this next academic year, it is likely that we will include your child in an attendance monitoring and initiate attendance action plans in order to support improvements in their attendance. Students with persistent absence, attendance below 90% and/or clear patterns of absence that do not improve through school support will be referred to the Local Authority Education Welfare Service for further intervention.

Our school aims to maximise attendance rates in order to ensure that all students are able to take the fullest advantage of the learning experience available to them and are prepared for the world of work and further study. We know that good attendance is directly linked to high achievement in Year 11.

The accompanying chart should go some way to explaining the importance of good attendance:

Thank you for your continued support.

Yours faithfully



Ms W Lightfoot
Associate Assistant Headteacher, Attendance

Percentage Attendance	Category of Attendance	Actual Attendance	Learning Days lost per year	Learning hours lost per year
100%	Outstanding	190 days	0	0
99%	Very Good. Best chance of success.	188 days	2	10
98%		186 days	4	20
97%		184 days	6	30
96%	Good, although room for improvement.	182.5 days	7.5	37.5
95%		180.5 days	9.5	47.5
94%	Needs to improve	178.6 days	11.4	57
93%		176.7 days	13.3	66.5
92%		174.8 days	15.2	76
91%	Poor There is less chance of success and this makes it harder for your child to achieve.	173	17	85
90%		171 days	19	95
89%		169 days	21	105
88%		167 days	25	115
87%		165 days	27	125
86%	Very Poor Attendance, is a serious concern and there will be a huge impact on your child's learning.	161.5 days	28.5	135
85%		161.5 days	28.5	142.5
80%		152 days	38	190