

# Welcome to St Joseph's Catholic High School



**ST JOSEPH'S**  
CATHOLIC HIGH SCHOOL  
LIVING • LOVING • LEARNING



# Welcome to our school/ethos



- St Joseph's has an excellent reputation in the community. We have served the community for over 90 years and feel privileged to educate the young people of Workington and the surrounding areas.
- We have high expectations and aspirations for all students.
- We celebrate and recognise ALL students' abilities and strengths both in and outside the classroom.
- We believe that ALL students can achieve success with the right support and guidance.
- We care and nurture our students to help them become respectful, happy and well prepared for life beyond the classroom
- We strict code of behaviour which is based upon courtesy, responsibility and mutual respect to promote our values of Faith, Hope and Love.
- We expect ALL pupils to respect our behaviour code and need the support of parents in reinforcing its principles.
- We will not under any circumstances accept or tolerate abusive, violent or disruptive behaviour.



# People you need to know

- Form Tutor of **Year 7 St. Padre Pio:**
- Head of Year:  
**Mrs Eldon**
- Safeguarding Leads:  
**DSL – Mr Kinsella**
- Deputy DSL – **Mrs Dove & Mrs Jameson**



## The Role of the Form Tutor

- First point of contact. Any issues or queries regarding your child, please get in touch with the form tutor.
- Monitor attendance, punctuality, behaviour, progress & achievement.
- Safety & Wellbeing of your child.
- Monitor uniform, jewellery and equipment.
- Engagement with parents.

*What you nurture  
grows.*



## The Role of Parents

- Inform the school of any absence on the morning of each absence; vital from a safeguarding perspective. Parents must ring the school each day their child is absent.
- Support the Form Tutor, HoY and any other staff in guiding your child successfully through their time at St Joseph's.
- Help your child by supporting and upholding the school's rules, policies and ethos.
- Ensure all homework is completed to the best of your child's ability.
- Inform school office of any information changes and keep them up to date – especially with contact details.

# The role of students



## FAITH:

- Try your best and be resilient
- Have believe in your capabilities - don't give up
- Trust in your teachers and listen to their expertise
- Be confident and speak with conviction.

*Faith*

## HOPE:

- Aspire to be your very best
- Reach for the starts -think about your future and next steps
- Be ambitious
- Have high expectations

*Hope*

## LOVE:

- Respect all staff, students and yourself
- Show compassion to everyone
- Speak politely and use good manners at all times

*Love*



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## Uniform policy

- The current uniform policy has been created by staff, student leadership team and the governors.
- It has been carefully created to maintain the high standards and expectation of our school.
- Staff will apply these rules consistently and fairly and will challenge any student who does not adhere to the uniform policy. Sanctions will be put in place if incorrect uniform is worn.
- If there are financial difficulties surrounding uniform, please speak to your child's form tutor.



# Uniform





## PE Kit



- Navy school zip up top OR students can wear a plain navy hoody (No visible logos or branding)
- Plain navy or black shorts, joggers or leggings (again, must be plain with no branding) OR students can wear school branded bottoms from Termtex (the options are leggings, joggers or shorts).
- Black, navy or white socks
- Appropriate sports trainers with non-marking soles
- For outdoor lessons on rainy days students may wear a suitable waterproof jacket on top of their PE kit (not their school coat)
- No jewellery can be worn for PE
- All students with long hair must tie it up with a bobble for their own safety –



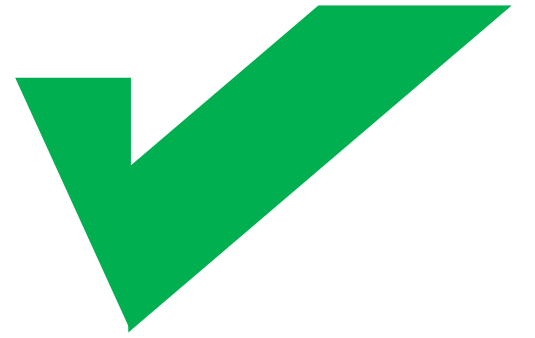
# Uniform & appearance



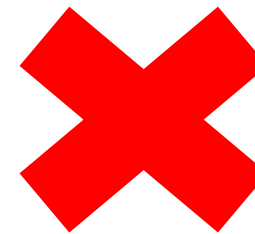
- School uniform is non negotiable and must be worn correctly at all times. Students will be sanctioned for incorrect uniform
- Hair – Unusual or extreme hair styles and unnatural coloured/dyed hair is not allowed.
- Jewellery must not be worn – the exception is two pair of studs in the ears, a nose stud (not loop) and a wristwatch.
- Children sometimes push the boundaries when it comes to footwear...so for clarity...



# Permitted Footwear (leather or leather effect shoes)



# Not permitted Footwear



## Uniform policy here at St. Joseph's

### Hairstyles:

- Sensible/Not Extreme.
- Natural hair colours only.
- Nothing below a 'grade 2' haircut.

### Make up:

- Make up is allowed but must be natural and not extreme.
- False nails are allowed but they must be square or rounded and of small length.
- Pastel/nude colour nail varnish is allowed.
- False eyelashes are allowed but they must be classic and natural in appearance.

### Uniform:

- School blazer (optional)
- White shirt
- Tie (correctly tied)
- Black trousers (no skinny styles)
- School skirt (knee length)
- Black shoes (leather or similar with no visible branding)

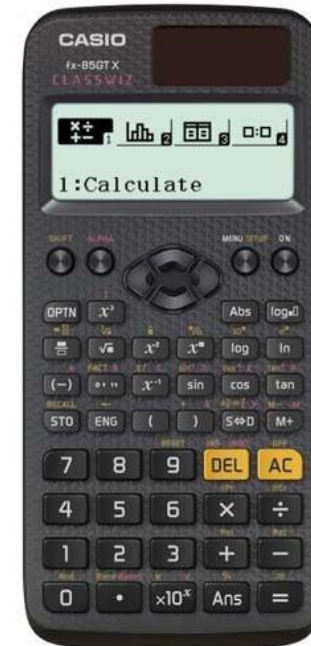
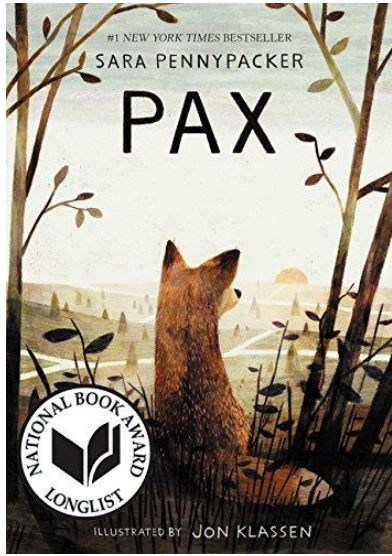
### Jewellery:

- Two pairs of studs.
- One wristwatch.
- If noses are pierced, only a stud is permitted (no loops)
- Rings, bracelets and necklaces are not part of school uniform and will be confiscated if seen.

### Mobile phones/devices:

- **Mobile phones are not permitted to be used during the school day by students.**
- If a student is seen on their mobile phone anywhere within the school boundary, it will be confiscated.
- If a mobile phone is confiscated, it is kept in the school safe and a parent can collect at the end of the following school day.
- If confiscated on a Friday, it can only be collected at the end of the following Monday.

# Equipment students need each day:





Mobile phones are NOT to be used in school. If you are caught using your mobile phone, you will have it confiscated and handed in to the office.

This applies to you using your mobile anywhere within the school boundary/gates.

It will be confiscated by school for 24 hours. Then, a parent or guardian can collect it for you.

If your phone is confiscated on a Friday, it will be held by school over the weekend.

Mobile phones should be switched off and kept in your lockers or at the bottom of your bags for the entirety of the school day.

# Lockers

- £5 deposit to secure a locker at the beginning of the year.
- You will be given a key for your locker.
- If you lose the key, you will be charged the £5 deposit.





# Cashless system

- We use a cashless system in school in the canteen.
- Your parents top up your account through the school gateway system. This system is used to pay for school lunches, school trips and any music lesson or additional activities/resources.
- In your first week, students' finger prints will be scanned and your account set up. When students pay for dinner at school, they simply scan their finger print!





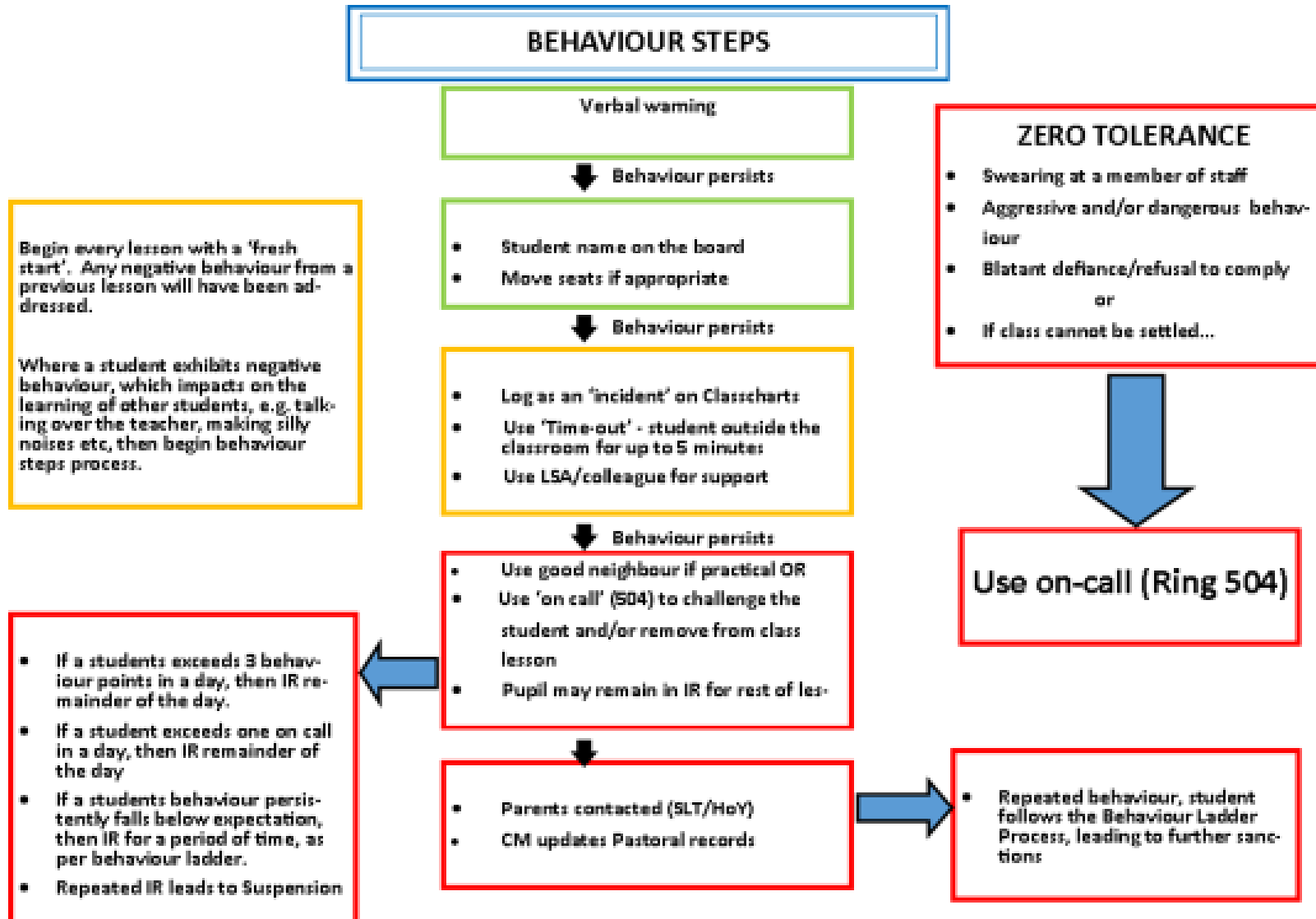
## Behaviour policy – the basics

- We expect students to follow instructions first time, every time, without argument.
- Students should be polite and respectful to staff and their peers at all times.
- Students should be punctual and attend all lessons on time.
- Students should always try to be the best version of themselves at all times.





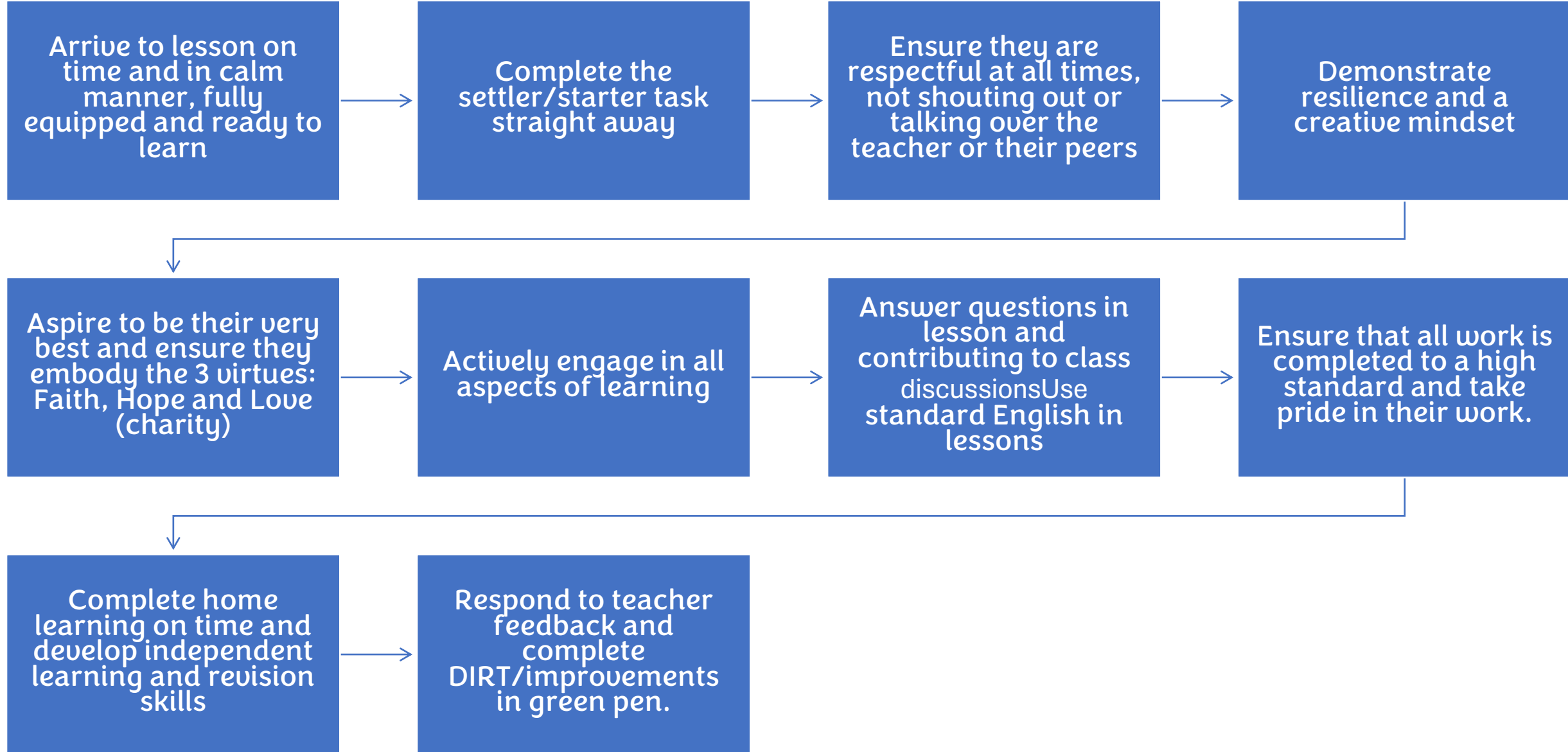
# Behaviour for Learning



# Detentions

- Oncall
- Late detentions

# Student expectations in the classroom



## Classcharts

We use an app called Classcharts to communicate with parents. **All parents/carers must have access to Classcharts.**

This app helps you to see your child's progress and homework alongside their behaviour and achievement points.

Teachers can stay in touch with you via the app by sending individual messages to you.

We encourage parents to check Classcharts daily and contact school if you have any questions regarding HW, AP or BP.





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# Reading

At St. Joseph's one of our key priorities is not only to equip students with the skills necessary to become a fluent reader, but to foster a love of reading for pleasure so that our students become lifelong readers.

Reading is at the forefront of what we do here at St. Joseph's and we recognise that reading is the key to success both in the classroom and beyond.

Every form time in all year groups is centred around a reading activity – both fiction and non-fiction. This makes for a calm and focused start to the day for our students.

- **We expect all students to have a reading book in their bags at all times as part of their basic school equipment.**
- Students have regular use of the school library and will have trips to the local library in Workington.
- Mrs Mitchell works within the English department to support students in school with their phonics and general reading interventions. Should you have any concerns regarding your child's reading or phonics progress, Mrs. Mitchell is always available to help.
- We celebrate reading in school in many ways. For example:
  - We promote 'Book of the Month'
  - We share recommended reading lists
  - We come together as a school to celebrate 'World Book Day' in March.
  - We run reading competitions



# Enrichment and extra-curricular experiences

- Educational enrichment experiences through trips, workshops and guest speakers coming into school.
- A wide range of sporting/musical/drama activities
- Students can participate in the school production – this year it's Sister Act
- Adventure activities – Lakeland walks, Duke of Edinburgh
- Roles of responsibility & leadership within the Student Leadership Team.
- Mental health and wellbeing champions
- School Ambassadors



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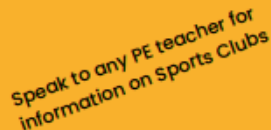
# Enrichment

Examples of clubs that have been running this academic year.

- Y7 Astronaut Training
- Warhammer & Dungeons and Dragons
- Bake Off club
- TED student talks
- Lego club
- Rock climbing club
- Keyboard club
- Dance club
- Handwriting club
- Homework club
- Reading club
- Netball club
- Badminton club
- Football club

ALL Clubs 3:15pm – 4:00pm 

## Enrichment Programme After School Clubs & Activities

Monday	ENGINEERING	HOBBIES	ACADEMIC
<b>SPORTS</b> Year 7 & 8 Rugby	<b>YEAR 7 ASTRONAUT TRAINING</b> Mrs Williams Room 20	<b>WARHAMMER CLUB</b> (All Year Groups) Mrs Williams Room 20  <b>FISHING CLUB</b> Mr Nevitt Banklands (Small Weekly Charge)  <b>KEYBOARD CLUB</b> Miss Carruthers Performing Arts	<b>READING CLUB</b> (All Year Groups) Mrs Mitchell, Library  3:30-4:30pm (All Year groups) <b>HOMEWORK CLUB</b> - Mrs Mason-Miller, LS Room 17 <b>HANDWRITING CLUB</b> - LS Room 17 <b>PAIRED READING</b> - LS Room 17
Tuesday	ENGINEERING	HOBBIES	ACADEMIC
<b>SPORTS</b> BADMINTON (All Year Groups)  <b>YEAR 7 FOOTBALL</b>  <b>YEAR 8-11 GIRLS FOOTBALL</b>	<b>YEAR 9 CREST AWARD</b> Mrs Williams Room 20  <b>YEAR 8 LEGO ROBOTS CLUB</b> (Lunch Time) Mrs Williams Room 20	<b>BAKE OFF</b> (Year 7 & 8) Miss Glaister Room 1B  <b>CHOIR</b> (All Year Groups) Miss Bennett Performing Arts	<b>Yr7 &amp; Yr8 BIG BOOK QUIZ</b> - LUNCH TIME - Rm 22 Mrs Mitchell  <b>READING CLUB</b> - Mrs Mitchell, Library  <b>TED Student Talks</b> - Mrs Kim - BE2 3:30-4:30pm (All Year Groups) <b>HOMEWORK CLUB</b> - Mrs Mason-Miller, LS Room 17 <b>HANDWRITING CLUB</b> - LS Room 17 <b>PAIRED READING</b> - LS Room 17
Wednesday	ENGINEERING	HOBBIES	ACADEMIC
<b>SPORTS</b> DANCE (All year groups) Miss Bayliss, Dance Studio <b>YEAR 9 &amp; 10 FOOTBALL</b> <b>YEAR 9-11 GYM</b> <b>ROCK CLIMBING CLUB</b> (Yr 7 & Yr 8) Mr Burkinshaw	<b>YEAR 11 CREST AWARD</b> Mrs Williams Room 20  <b>YEAR 8 LEGO ROBOTS CLUB</b> (Lunch Time) Mrs Williams Room 20	<b>CHESS CLUB</b> (All Year Groups) Mr Kinsella, Room 27  <b>COMPUTER CLUB</b> Mrs Roberts, ICT2  <b>SAMBA BAND PRACTICE</b> (All Year Groups) Miss Bennett, Performing Arts	<b>CAKE &amp; CLASSICS</b> (All Year groups) Library Mrs Doherty Last week of every month.  3:30-4:30pm (All Year Groups) <b>HOMEWORK CLUB</b> Mrs Mason-Miller, LS Room 17
Thursday	ENGINEERING		
<b>SPORTS</b> NETBALL (All Year Group) <b>YEAR 8 FOOTBALL</b> <b>DUKE OF EDINBURGH AWARD</b> (Year 9 & 10)	<b>YEAR 10 CREST AWARD</b> Mrs Williams Room 20		
Friday			
<b>SPORTS</b> BASKETBALL (All Year Groups)  <b>YEAR 11 vs STAFF FOOTBALL</b>	<b>ALL Clubs FREE</b> (small fee for Fishing & Rock Climbing)		

# Assessment and reporting

- At different checkpoints across the year, staff record data to measure how much progress your child is making.
- This is based on their understanding of core knowledge in each subject, application of key skills and concepts and overall progress in each subject area.
- Students' efforts with regards to classwork/homework, attitude to Learning, behaviour and Attendance is also tracked and reported home to parents.
- Reports will be sent home at various points in the year.
- Parents will be invited to attend a parents' evening.
- Classcharts is used daily to report on behaviour and achievement points.

# September:



- Students are allocated to a tutor group.
- Students are initially taught in groups based on transition data including SATs scores.
- Students will undergo a range of baseline assessments during the first 2 weeks of school, e.g. Cognitive Ability Tests (CATs), Reading, Spelling etc
- Students will be allocated to teaching sets following the CATs and teacher assessments and will move into these teaching groups in January of Yr7, however, they will remain in the same tutor group.

# Transition

During the first couple of weeks, your children will have to acclimatise to a new school, new teachers, new friends...

You can expect:

- Tantrums & maybe tears (including from parents)
- Homework
- Detentions
- Tiredness
- Stress
- Friendship issues
- Fall outs



These and much more, are perfectly NORMAL; but if you have any concerns, please contact your child's tutor.

# Attendance Ladder

How close is your child to 100%?

0 days off school	100%	Perfection
Equates to 2 days off school each year	99%	Excellent
Equates to 5 days off school each year	97%	Good
Equates to 10 days off school each year	95%	Slight Concern
Equates to 20 days off school each year	90%	Concerned
Equates to 30 days off school each year	85%	Very Concerned

- Attendance at school is essential if your child is to achieve.
- Attendance is monitored regularly and those who fall or our attendance expectations will be placed on an attendance plan.
- Students must attend school every day, even if they are feeling a little under the weather.
- Holidays and appointments during school time are not permitted.
- If your child is off school, you must ring school to confirm absence.

# Our promise



- We are a brilliant team of staff who care, support and guide your child. We are a family and ensure that all students are safe, respected and encouraged to achieve their very best.
- We will help your child to achieve both in and outside the classroom.
- We have high aspirations for all our students at St Joseph's.
- We will help nurture your child to become a well-rounded individual with our core values; Faith, Hope and Love.

